



Each student is expected to:

- Declare an educational goal following completion of 15 semester units and participate in the development of a Student Educational Plan
- Attend classes regularly and complete assigned course work

Enrollment Steps Exemption Policy

Students may be exempted from participating in any or all of the enrollment steps (Assessment, Orientation, Counseling) if they meet the exemption criteria below:

- Student has already earned an A.A./A.S. degree or higher (at a U.S. accredited institution only), OR
- Student's educational goals do not include
 - Transfer to a college or university, or
 - Attainment of certificate, degree or basic skills (i.e., math, English, and/or ESL), or
 - Career development, OR
- Student is enrolling only in courses mandated by industry or licensure standards

You may complete the CCCApply Credit Admission Application – Supplemental Questions section to obtain your Enrollment Steps Exemption. Can also submit an Enrollment Steps exemption form.

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Please refer to Student Health Services website for the “Petition for Exemption for the Student Fee” at <http://www.ccsf.edu/studenthealth>.

Reduced Fees Under AB540

AB540 is a California State Law that exempts certain students who are not residents of California from paying non-resident tuition at California Community Colleges and California State Universities.

Students who meet all of the following requirements are eligible.

1. You attended a combination of California high school, adult school, and California Community College for the equivalent of three years or more or attained credits earned in California from a California high school equivalent to three or more years of full-time high school course work and attended a combination of elementary, middle and/or high schools in California for a total of three or more years.
2. You graduated from a California high school or attained the equivalent (e.g. CA-issued GED or California High School Proficiency Exam) prior to the start of the term, completed an associate degree from a California community college, or completed the minimum transfer requirements from a California community college to a California State University or the University of California.
3. You must currently be registered at an accredited institution of higher education in California.
4. You completed a California Nonresident Tuition Exemption Request form.

For more information, please contact the Office of Admissions and Records, Residency Department, MUB 188, call (415) 239-3287, FAX (415) 239-3936 or email resident@ccsf.edu.

Payment Methods and Policies

Payment of fees is due at the time of registration. Non-Payment of fees will result in a HOLD being placed on your account. Non-payment of fees MAY result in classes being dropped during the registration period. This could also result in not receiving college services. Students are liable for all fees for classes not dropped by the refund deadline dates.

Enrollment Fees, Nonresident and International tuition, and all other applicable fees are due and payable at the time of registration. Please note: it is the STUDENT'S responsibility to drop or withdraw from class(es) by the established deadlines published in the online class schedule.

Exemptions from immediate payment of fees are available to accommodate the following groups of students: students receiving financial

Students wishing to enroll in more than the maximum units allowable

Admission to the College

mation. Students have the option to forward CCSF Gmail messages to