

The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum †Degree Requirements †Grading Policies †Program Development †Student Prep & Success †Governance
Accreditation †Professional Development †Program Review †Planning & Budgeting Processes †Others as agreed

CCSF Academic Senate Executive Council Agenda FINAMINUTES

Wednesday, November 1, 2017, 2:30-5:00p.m.

John Adams Center, Room 139

2017-18 Council Members Present: Monica Bosson, Neela Chatterjee, Verónica Feliu, Thomas

- ¥ There was a Requisite Enforcement meeting on 10/30. The pilot in the fall was successful overall, so we are going to continue the project in Spring 2018 but will need to have more discussion if we want to include other departments and sections. In the Spring only Foreign Languages, Art, and Economics will participate.

First Vice-President Teti provided a written report (Appendix A) and briefly highlighted:

- ¥ The Board of Trustees revealed at the last meeting that they would not approve faculty travel to the listed states in AB1887.
- ¥ A new development is that the Chancellor wants me to get a vice chancellor's signature all out-of-state travel requests. This is not compliant with the Faculty Travel Guidelines and so I have been resisting. This has resulted in a strange stalemate: the requests are having to go a VC, just not through me.

Second Vice-President Staff reported that:

- ¥ No report.

Secretary Litzky reported that:

- ¥ No report.

IV. Public Comment

- ¥ Cheryl Allen from the Office of Instruction suddenly passed away yesterday. There is a card going around. There may be a service on November 10th.
- ¥ There was a call to be aware of the accelerated timelines that the State Chancellor's office is using for the Pathways funding, which is problematic for getting information through our governance structure. The Chancellor's office is supposed to put out the plan proposal, but it's late.
- ¥ It was asserted that the Koch brothers and Lumina are playing a hand in Pathways, and some literature was distributed.
- ¥ We need to figure out why a student drops a course, which is a problematic gap in our data. There is a desire to work with the Research Office about how to get this kind of exit data.
- ¥ It's great to hire all these new FT instructors, which will produce an inordinate amount of work for other FT instructors to sit on Tenure committees and be mentors.
- ¥ The CTE Steering Committee is having to produce work 4-6 weeks earlier, which will impact faculty directly.
- ¥ A council member conducted research about Open Educational Resources (OER) for a specific class, and found that most of it was produced by consultants. There is the feeling that for this particular class, it wouldn't be appropriate text.
- ¥ A concern was shared about statewide discussions about the use of restricted funds.

V. Consent Agenda

Resolution 2017.11.01.01A Approval of Minutes: October 18, 2017

Resolved, that the Executive Council adopt the minutes of October 18, 2017.

Adopted by consent

Resolution 2017.11.01.01B GE Area C and Math Graduation Requirement Assessment Report

Whereas, this GE Area C and Math Graduation Requirement Assessment Report is an essential part of the general education learning outcomes assessment process, an accreditation requirement designed to promote analysis, discussion, reflection, and improvement; and

Whereas, serious time and analysis went into this report with the hope of improving student success; and

Whereas, learning outcomes assessment reports need to be used to think critically about and improve the College; be it therefore,

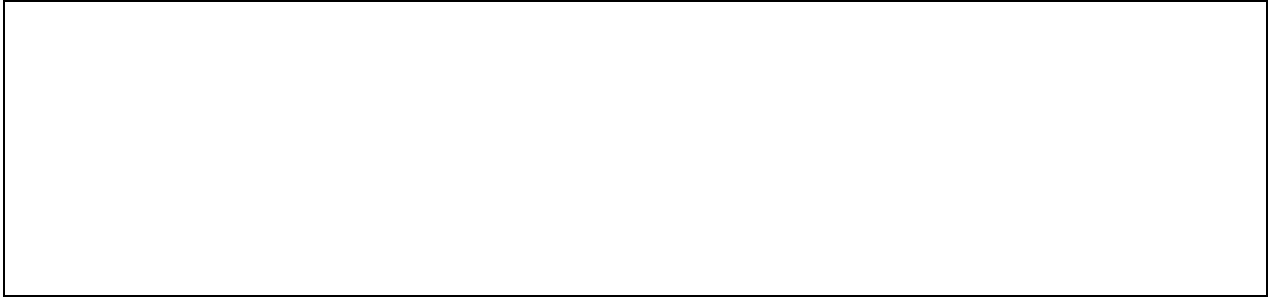
Resolved that the Academic Senate accept the GE Area C and Math Graduation Requirement Assessment Report, and

Further resolved, that the Academic Senate recommend this report be used, when relevant, during planning and improvement projects.

Adopted by consent

Resolution 2017.11.01.01C Clarifying Hours Categories on the Credit Course R2 n BT





VI. Appointments

A. Committee, Task Force, Work Group Appointments

There were some questions and concerns from the Council:

- ¥ There was a concern about the list of faculty appointed to the OER Task Force because their focus in STEM.
- ¥ There was a request to see if anyone from the Social Sciences applied (there was not).

Resolution 201711.0102 Appointments to Committees and Task Forces

CTE Steering Committee

Nick Rothman, Automotive technology (new appointment)

Noncredit Issues

Ann MacAndrew, ESL (new appointment)

Ed Policies

Fred Teti, Math (reappointment)

Monica McCarthy, CSCD (reappointment)

S. Erin Denney, English (reappointment)

Student Equity Strategies

Carina Lin, NSCD (new appointment)

OER Task Force

Carol Reitan, Foreign Languages & Ed Tech (new appointment)

Elizabeth Stewart, LRN (new appointment)

D. Matthew Schweitzer, Biology (new appointment)

Monica McCarthy, CSCD (new appointment, alternate)

Kirstie Stramler, Earth Sciences (new appointment, alternate)

Jonathan Potter, Computer Science (new appointment, alternate)

College Professional Development

Christopher Howe, ESL (new appointment)

Michelle Simotas, English (new appointment, alternate)

Facilities RFP

Madeline Mueller, Music (new appointment)

Steven Brown, Environmental Horticulture & Floristry (new appointment)

Rosario Villasana, Child Development & Family Studies (new appointment, alternate)

Participatory Governance Council

Erika Gentry, Photography (new appointment, alternate)

MC, Abstentions: Fred Teti, Madeline Mueller

Not present: Jacques Aceneaux, Kimiyoshi Inomata, Carole Meagher, Joseph Reyes, Pablo Rodriguez, Marc Santamaria,

- B. Process for appointing faculty to the Guided Pathways Plan Taskforce
Vice President Teti set up anticipated the timeline for the Pathways Plan Proposal, and why we need to pass this now even though we have not sent the Self-Assessment tool through PGC and the Board.

The Council shared some concerns:

- ¥ Since this is supposed to be a faculty issue, there is a concern that the administration will push something or some people through separately.
- ¥ It was clarified that this will have to come to the Senate before it goes through the rest of Participatory Governance.

Resolution 2017.11.01.03 Process for appointing faculty to the Guided Pathways Plan Taskforce

Whereas, the State Chancellor's Office has established a submission deadline for the Pathways Multi-Year Plan as March 30, 2018, and

Whereas, the State Chancellor's Office is scheduled to publicize the Guided Pathways

The Council had a few questions:

- ¥ There was a question about whether this stipulates specific activities. It was clarified that the state provides "such as" options for their requests, but it's mostly in the ASCCC course outline of record document. The examples are things like lecture, guided discussions, presentations.
- ¥ There was a request for a living document that includes these changes, and it's hard to know exactly what changes have been made. The TRACE checklist is supposed to serve this purpose, and provide brief examples. The chair will revisit the checklist.
- ¥ There was gratitude that the Curriculum Committee is being proactive thinking about this kind of labor on behalf of the faculty.
- ¥ It would be helpful to have the exact language that will get these outlines through, especially for less obvious courses such as Non-Credit.

VIII. Unfinished Business

A. Reconsideration of the MOU between Academic Senate and Administration

President Liang oriented the Council to the document, with additional input from Council members Danyelle Marshall and Veronica Feliu. On October 4th at the Academic Senate meeting, the resolution to recommend the MOU between the Academic Senate and Administration to ensure regular and ongoing collegial consultation per BP/AP 2.08, transparency in governance, and participatory decision-making, did not pass. Members expressed their opposition to accept an MOU without the item contemplating the administrative evaluations. After the meeting there were inquiries about options for the evaluations of administration and not eliminate the MOU. Clarity and the crucial importance of having a document that ensures regular and ongoing collegial consultation and transparency in governance is imperative, thus, be voted on again. We can continue to pursue the administrator evaluation as one of the Plus 1 items. If we reach mutual agreement with the governing board, the item about administrator evaluation can eventually be added in writing in the BP/AP 2.08.

President Liang explained the Chancellor's position. He will not sign this MOU with the administrator's evaluation included, so the Council has 2 options. Either we sign the MOU without this item, or we will not have this MOU with the Chancellor at all.

There was a friendly amendment to change some Whereas language, seconded by Veronica Feliu. There was a short discussion about the change:

- ¥ A council member spoke against the proposed amendment because we want the Chancellor to sign the original agreed upon MOU.
- ¥ A council member spoke against the friendly amendment because we want to be able to develop a relationship with the Chancellor, and if this is the language that was agreed to we should honor it.

The amendment was withdrawn.

A second amendment was proposed by Madeline Mueller to change the last *whereas* (*Academic Senate contends as to the Academic Senate contends is*). The amendment was accepted as a friendly amendment.

A third amendment was proposed by Coni Staff to amend the resolution to include a contingency to account for any changes the Chancellor may want to make. The amendment was accepted as a friendly amendment.

Be it resolved that the Academic Senate conditionally approve the MOU dependent on the Chancellor's acceptance of the 11/1/17 wording of the MOU.

Be it further resolved should the Chancellor desire any additional edits from the 11/1/17 MOU wording through Collegial Consultation, a new version of the MOU will be considered by the Academic Senate Executive Council.

Resolution 2017.11.01.04 Motion to Reconsider the MOU between Academic Senate and Administration

Whereas, the resolution to recommend the MOU between the Academic Senate and Administration to ensure regular and ongoing collegial consultation per BP/AP 2.08, transparency in governance, and participatory decision-making, did not pass on October 10, 2017. Whereas, it is important to maintain and ensure regular and ongoing collegial consultation, transparency in governance, and participatory decision-making and

Whereas, the issue of faculty participation in administrator evaluation is a Plus 10 academic and professional matter, will be a collegial consultation item, and
Be it resolved that the Academic Senate enter into mutual agreement with the Administration described in the MOU presented on November 1, 2017.

Be it resolved that the Academic Senate conditionally approve the MOU dependent on the Chancellor's acceptance of the 11/1/17 wording of the MOU.

Be it further resolved should the Chancellor desire any additional edits from the 11/1/17 wording through Collegial Consultation, a new version of the MOU will be considered by the Academic Senate Executive Council.

Moved: Thomas Kennedy. Seconded: Louis Schubert

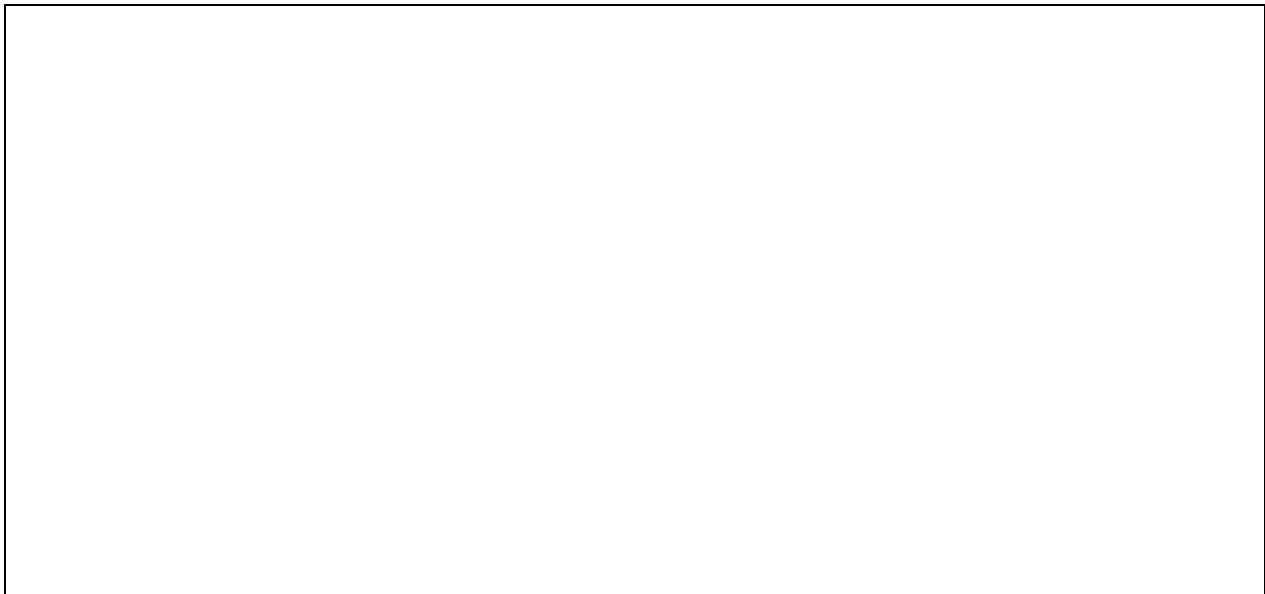
Motion carries unanimously.

Not present: Jacques Arceneaux, Kimiyoshi Inomata, Carole Meagher, Joseph Reyes, Pablo Rodriguez, Marc Santamaria, Mike Solow, Rosario Villasana

B. ASCCC Fall 2017 Plenary Resolutions

President Liang asked the Council for feedback on the State resolutions presented. There were a number of concerns from the Council:

- ¥ There was a desire for more nimbleness in delegate decision-making, based on what the resolutions and arguments are that are provided.
- ¥ There was a concern about the way the State Academic Senate is handling this information, so we need to make local determinations rather than be influenced by any particular person or group.



program based on a similar program at San Jose State University. The resolution will support this work and recommend that the Administration support this program.

Concerns from the Council:

- ¥ Is this a 10+1 issue? Yes, it is. Food is critical for student success. Eith our recommendation this resolution comes with a stronger voice.
- ¥ There was a concern there is no administrative support in the form of a specific lead to help ushering this project forward. It was clarified that we have already received funds for this, but no one has been appointed.
- ¥ There was a concern that we need an MOU from the Chancellor, and it was clarified that first the resolution needs to work through the internal governance process before entertaining an MOU or even taking action with the food bank.

Resolution 2017.11.01.06 Resolution for a HungerFree CCSF

Whereas, food insecurity is defined as the limited or uncertain availability of nutritionally adequate and safe foods, or limited or uncertain ability to acquire acceptable foods in an acceptable manner (Life Sciences Research Office);

Whereas, recent research indicates that between 20% and 50% of community college students face food insecurity (*Hungry and Homeless in College: Results from a National Study of Basic Needs Insecurity in Higher Education*, March 2017 and *Hunger On Campus: The Challenge of Food Insecurity for College Students*, Oct. 2016, respectively), which has sparked the Hunger Free Campus movement (AB 453);

Whereas, more than 400 colleges nation-wide have recognized the need by creating food pantries for their students, including local institutions such as College of Marin, Skyline College, College of San Mateo, Cada College, and San Francisco State University; therefore

Resolved, that the CCSF Academic Senate join the CCSF Associated Students in supporting the HungerFree Campus movement at CCSF through an On-Demand Food Shelves program and Food Pantry at the Ocean Avenue Campus; and be it further

Resolved, that the CCSF Academic Senate recommend that the administration work with appropriate local agencies (e.g., the SF-Marin Food Bank) and seek funding sources to implement and operate the On-Demand Food Shelves program and the Food Pantry.

Moved: Monica Bosson. Seconded: Alexis Litzky.

Motion carries unanimously.

Not present: Jacques Arceneaux, Kimiyoshi Inomata, Carole Meagher, Joseph Reyes, Pablo Rodriguez, Marc Santamaria, Mike Solow, Rosario Villasana

B. AB 19 and AB 705 Discussion

President Liang highlighted the goals, purpose, and requirements of AB19 and AB705. The State Chancellor's office will provide more context and materials about how to approach and implement these programs.

