



**First Vice-President Teti provided a written report (Appendix A) and briefly reported that:**

- ¥ The District will not reimburse travel expenses to the eight states banned by AB1887: Alabama, Kansas, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee, and Texas. The Board is likely to say “No” if you attempt to get a reimbursement for travel to one of those states.
- ¥ In process of investigating CCSF’s policy for calculating GPA for honor students at graduation.

**Second Vice-President Staff reported that:**

- ¥ None at this time.

**Secretary Litzky reported that:**

- ¥ None at this time.

**IV. Public Comment**

- ¥ At ITAC meeting they went over the new website, and there is a company that is designing an initial front page and look for our website.
- ¥ Enrollment management committee is meeting on September 25, 1:30-5pm. They will be discussing the wait-listing process, putting exact numbers on sections on the course catalogue, and putting together the enrollment management plan.
- ¥ On last the Flex day there was a workshop to connect mentors on the (Academic Senate Executive Council (ASEC) with faculty.
- ¥ Copies of the Guardians were handed out so the Council could look at the reporting on the Balboa Reservoir project.
- ¥ The cluster wheel for the career and transfer pathways is being updated, and anyone interested in helping craft the Liberal Arts pathway should contact Melissa McPeters. There are also some upcoming workshops for faculty, staff, and students to participate in the self-assessment for Guided Pathways.

**V. Executive Council Group Photo**

**VI. Consent Agenda**

**Resolution 2017.09.20.01A Approval of Minutes: September 6, 2017**

Resolved, that the Executive Council adopt the minutes for September 6, 2017.

**Adopted by consent**

**Resolution 2017.09.20.01B Faculty coordinator position job description for the Maker’s Sphere Grant**

Resolved, that the Academic Senate approve the Faculty coordinator job description for the Maker’s Sphere Grant.

**Adopted by consent**





which means that no one outside of his office has access to any of this information and none of it will be turned over for any reason.

- ¥ There was a concern about how to submit additional documentation. Dean King indicated that instructors and staff can upload pictures or additional statements as attachments.

## **F. Guided Pathways Update**

Michelle Simotas, chair of the Career and Transfer Pathways Committee, spoke to the Executive Council about the self-assessment currently being completed. The purpose of the self-assessment is to initiate a dialogue on campus about what programs are already engaged in pathways work, and to determine the viability and scalability of those programs. There are 3 workshops being promoted to assist this assessment (Monday, September 25, 3-5pm; Friday, October 6, 2-4pm; Wednesday, October 18, 3-5pm). There will also be a Flex workshop designed to increase general understanding of what Guided Pathways are, and how they are operating at CCSF.

The Council raised a few areas of concern:

- ¥ There was a question about whether or not we are fielding an actual “team” of faculty, with a “broad involvement” from across the College. Simotas indicated the workshops were designed to integrate voices from students, staff, administration and faculty.
- ¥ There were several concerns about what data is being collected, and who is crafting the metrics for that data. According to Simotas, CCRC (Community College Resource Center), the AACCC (American Association of Community Colleges), and the ASCCC are working together to put on the Institutional Effectiveness Partnership Initiative (IEPI) events and are influencing these data decisions.

## **IX. New Business**

### **A. Workforce Investment & Opportunity Act (WIOA) Classified Manager II position job description draft**

The Council offered the following feedback:

- ¥ There was a question about the purpose of this position being administrative in nature. The ESL faculty on the Council affirmed that this position is geared more towards administrative tasks, but is not inherently administration.
- ¥ There was a discussion about the purpose of this being titled a “Classified Manager” position.

## **X. Reports**

### **A. Curriculum Committee Report**

Kim Ginther-Webster, Curriculum Committee Chair, informed the Executive Council about 2 new procedures crafted in the Curriculum Committee:

- ¥ Procedure for expedited updating of Course SLOs to Program SLO (PSLO) mappings outside of the Program Outline update cycle (Approved August 30, 2017).

¥ Procedure for Curriculum Committee approval of department name change and prefix changes (Approved September 13, 2017).

**XI. Adjournment, 5:00p.m.**

