

Official Minutes
CCSF Academic Senate Executive Council
Wednesday, May 16, 2012, 2:30 – 5:00 pm
Ocean Campus, Art 218

2011-12 Council Members Present: Jacques Arceneaux, Anna Asebedo, Thomas Blair, Monica Bosson, Steven Brown, Robert Clark, Venette Cook, Anthony Costa, Erin Cunningham, Beth Ericson, Lancelot Kao, Stephan Johnson, Benedict Lim, Suzanne Lo, Susan Lopez, Enrique Mireles, Kitty Moriwaki, Francine Podenski, Indiana Quadra, Maria Rappaport, Hiroaki Kurita, Saginor, 2012

Apply Under Kates Saginor, 2012
Council approved the minutes as corrected.

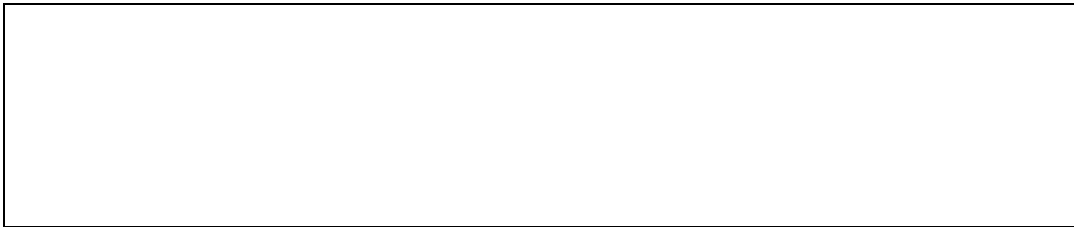
IV. Public Comment

- Council members reported that the May 12 conference “Keep the Community in Community College” had presented useful workshops and was well attended.
- Council members encouraged all faculty to attend the May 22 AFT/COPE–sponsored meeting at which Board of Trustees candidates would be available to answer questions.

V. Officers’ Reports

President Saginor reported that:

- She attended the Administration Oversight meeting on May 3rd. She expected



Resolution 2012.05.16.02 Policy Blueprint: Faculty Recruitment and Selection:

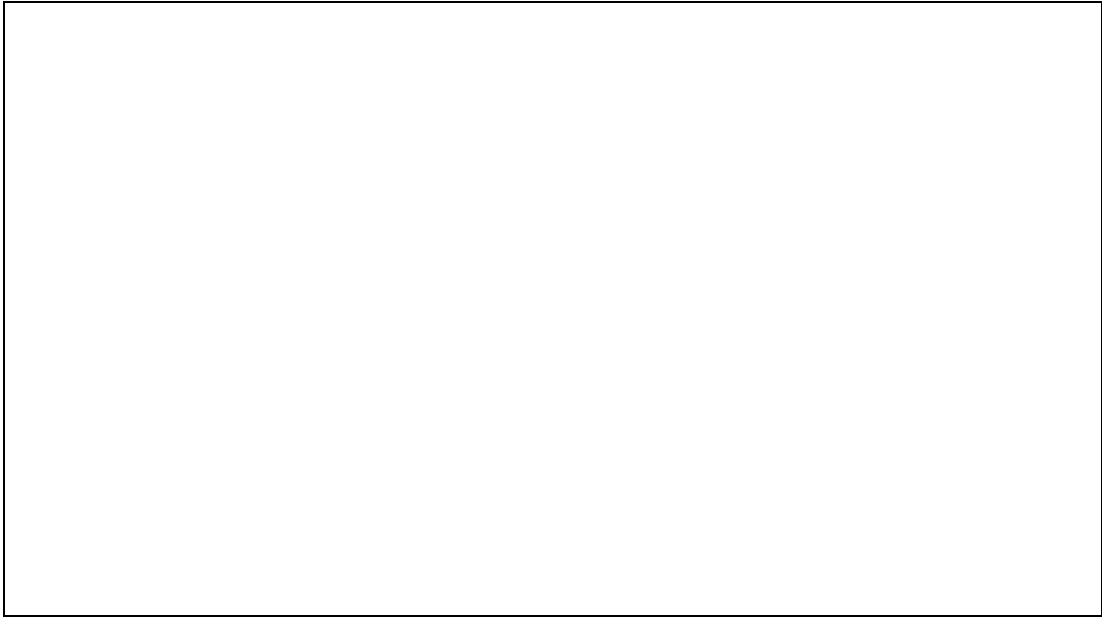
Resolved, that the Executive Council of the Academic Senate endorse the Memo, *Faculty Hiring Policies/Procedures and the Blueprint*, with changes.

Moved: Podenski; Seconded: Teti; MCU Appendix B

B. Report on Academic Senate Executive Council Work

Resolution 2012.05.16.03 Report on Academic Senate Executive Council Work

Resolved, that the Executive Council of the Academic Senate approve the Report ix11-4.3(R)on0. (H)0.Tf 0 - (a. (H)0T3.1d)-11 (e)-2Aei1



IX. Special Order of Business

A. Seating of 2012-2013 Executive Council Members New Council members were seated.

B. Election of Senate Officers – The election officers were commended by the Executive Council. Antonio Trink, Academic Senate Administrative Assistant, was also acknowledged for his service. Senate Officers were elected by acclamation:

- President, Karen Saginor
- First Vice-President, Venette Cook
- Second Vice-President, Kitty Moriwaki
- Secretary, Jacques Arceneaux

X. New Business of the 2012-13 Executive Council

A. Approval of the Meeting Schedule on Academic Senate Executive Council Work 2011-2012. The Council approved the meeting schedule for the coming year and approved that the Officers finalize meeting locations at different campuses.

B. Approval of the Date for Fall Senate Retreat: The Council approved August 29, 2012, 3:00-7:00 pm and suggested that Council call this meeting an Orientation.

XI. Committee Reports

- Teti reported about Academic Policies decisions that will be presented to Council in the Fall 2012 semester.

XII. Open Forum

- The Council commended Student Trustee Jeffrey Fang for his work.
- Katie Gelardi thanked the Council for supporting the event, “Keep the Community in Community Colleges.”
- Saginor thanked Katie Gelardi for photographing the council meeting.

XII.

Appendix A: Limited and Unlimited Committee Appointments – May 16, 2012

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p. 18 within Blueprint for Improving Equal Opportunity in Faculty Recruitment and Selection. Application and Documentation Process.

FPAC and Applicant Instructions. The FPAC application for departments will include a section which asks departments to offer detailed instructions on what they are looking for on the paper application. Special attention will be given to clearing up any potential confusion about what is required of applicants in cover letters, teaching philosophies, model assignments, etc. The clarity of this explanation will be considered in the position allocation process.

Making this change would require mutual agreement between the Academic Senate and the Board of Trustees. In the current procedure, the job announcement is not written until after the position has been approved by FPAC and funded by the College’s Planning and Budgeting Council. This recommendation would require FPAC to approve the position a second time, based on the text of the job announcement. This recommendation would significantly alter current policies and procedures.

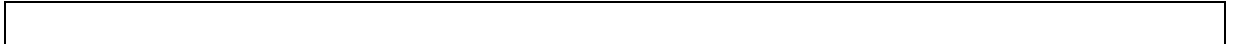
p. 18 within Blueprint for Improving Equal Opportunity in Faculty Recruitment and Selection. Application and Documentation Process.

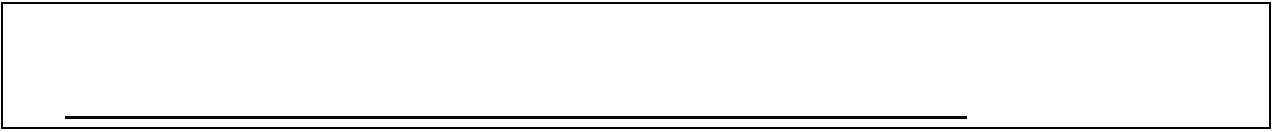
Equivalency Committee Training. ... The Equivalency Committee members will serve a maximum of two consecutive terms. The Equivalency Committee will receive annual training on interdisciplines and changing trends in graduate level courses, including deciphering transcripts. ...

p. 24 within Memo from Chancellor Griffin. Stage Three: Equivalency

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Making this change would require mutual agreement between the Academic Senate and the Board of Trustees. It is not college policy that the members of this committee or of shared governance committees be changed every two years. The current faculty hiring agreement states, “The Equivalency Committee will have three (3) members chosen by the Academic Senate for three-year terms, with a maximum of two (2) consecutive terms. After a faculty member has served as an Academic Senate appointee on this committee, he/she may not serve as a standing member for six (6) years.” (p.5) Further, the expertise of deciphering transcripts is supplied by “two (2) members of the department/discipline which is doing the hiring and an invited administratorThe five (5) faculty members [three standing members and two discipline faculty] shall form the voting body of the committee.”(p.5) Changing the composition or determination methods of the Equivalency Committee would significantly alter current policies and procedures. As is noted elsewhere, the current practice does not make “a CSU Master’s degree the bench mark against which all equivalency applicants are considered.”





p. 4



Appendix D: Curriculum Committee Report

Overview

At meetings in Spring 2012, the College Curriculum Committee approved 28 new courses, 4 new distance education addenda, and 10 new certificate programs. A list of approved courses and programs is below. Academic Senate Executive Council recommendation is sought so that these courses and programs may be brought to the Board of Trustees for approval, and so that the

