

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Wednesday November 9, 2011
Ocean Campus, Arts 314

Council Members Present: Jacques Arceneaux, Anna Asebedo, Thomas Blair, Monica Bosson, Steven Brown, Robert Clark, Venette Cook, Anthony Costa, Erin Cunningham, Beth Ericson, Bill Goodyear, Lancelot Kao, Benedict Lim, Suzanne Lo, Susan Lopez, Enrique Mireles, Kitty Moriwaki, Madeline Mueller, Francine Podenski, Indiana Quadra, Karen Saginor, Louis Schubert, Fred Teti, Diana Verdugo, Melinda Weil

Council Members Absent: Stephan Johnson, Maria Rosales-Uribe, Kovak Williamson, Kim Wise

Other Senate Members Present: Cynthia Dewar, Carol Reitan, Kim Ginther-Webster

Guests: Phyllis McGuire, Pam Mery

I. Call to Order

The Academic Senate Executive Council came to order at 2:37 p.m.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes: September

Council approved the Bipartite minutes of October 19 2011, with corrections.

IV. Public Comment

- Kim Ginther-Webster reported a Shared Governance concern about the process for removing draft resolutions from the Board agendas.
- Carol Reitan reported a concern about the Zero client computer pilot. Although the pilot study has not been evaluated through Shared Governance, an RFP for 300 more machines is going forward. Clear information about estimated costs, future savings, or sources for the expenses have not been (Teaching ,Learning, and Technology Roundtable) and requests support from the Executive Council for appropriate review of operational decisions concerning academic and professional matters.
- Kitty Moriwaki distributed a treatise about assessment from the ESL Department regarding the SB 1143/Student “Success” Task Force (SSTF).
-

Resolution 2011.11.09.03 Provision for Leave from Executive Council: Approval of Wording

Resolved, that the Academic Senate Executive Council approve the wording for changes to Article VI of the By-Laws

Moved: Schubert; Seconded: Podenski: MCU Appendix C

D. Accreditation Self Study Report Approval: Saginor reported on the Council's requests for changes to the report and gave members updated information on Standard IV.A.2.a and IV.A.2.b.

Resolution 2011.11.09.04 Resolution on 2012 Accreditation Self Study Report

Whereas, In signing the 2012 Institutional Self Study report, President Saginor will be certifying that "there was broad participation by the [College] community" and that she believes "the Self-Study report accurately reflects the nature and substance of the institution"; be it

Resolved, That the CCSF Academic Senate authorize President Saginor to sign the 2012 Self-Study report at her discretion in consultation with the officers and other appropriate Senate members; and be it further

Resolved, That the CCSF Academic Senate reserve the right to share with the WASC/ACCJC visiting team opinions that might vary from those expressed in the report as approved by the Board; and be it finally

Resolved, That the CCSF Academic Senate commend the participating faculty, students, classified staff, administrators, and trustees for their extraordinary efforts.

Moved: Schubert; Seconded: Teti; moved. MCU

IX. New Business

A. College Plans and Education Master Plan. Phyllis McGuire suggested the Council view the Education Master Plan as a component of the College's overall planning work. Council members suggested doing fewer plans to save time and funding for teaching. Pam Mery offered ideas about how the timing and cycles of planning could become more efficiently aligned with the accreditation cycle.

B. The 50% Law and College Terminology: Podenski presented a report that gave: (1) examples of various Instructionally-Related and Non-Instructional assignments; (2) details about how these assignments support students, and (3) information about how these assignments may be contractually based. There will be a continuing process to have increased clarity about the assignments and their funding.

X. Adjournment

Council adjourned at 5:03 pm.

Respectfully submitted,
Venette Cook, Academic Senate Secretary

Appendix A: Unlimited Committee Appointments

Name of Committee	Name-Last, First	C/N	Department (per By Laws)	Status
Career and Tech Ed	Maegher, Carol	C	Business	Reappt
Career and Tech Ed	Quadra, Indiana	C	Career Development Placement Center	Reappt
Career and Tech Ed	Skinner, Janey	C	Health Sciences	Reappt
Career and Tech Ed	Stevenson, David	C	Graphic Communication	New
Career and Tech Ed	Menendez, Thomas	C	Social Sciences	New
Facilities Projects	Villasana-Ruiz, Rosario	C	Child Development and Family Services	New
International Education	Inomata, Kimiyoshi	C	Foreign Languages	New
Noncredit Issues	Fong, May			

Appendix C

ARTICLE VI

Current wording:

Members of the Council are expected to attend all Council meetings. Members who are absent excessively or who take a leave of more than two months' duration may be deemed by the Council to have resigned, and their seats will be filled under the provisions of Article V of the Constitution.

Proposed change:

Members of the Executive Council are expected to attend all meetings. Members may request an excused leave of absence for two months or more for sabbatical absence, personal or health issues by writing to the President requesting a leave and stating the beginning and estimated ending dates of the leave and briefly explaining the need. The President will consult with the officers before granting or refusing the request. Members on excused leave are not counted for quorum and may not vote. Members who miss four or more meetings in a semester without having applied for an excused leave may be deemed by the Council to have resigned, and their seats will be filled under the provisions of Article V of the Constitution.

Tracking showing change:

Members of the Council are expected to attend all Council meetings. Members may request an excused leave of absence for two months or more for sabbatical absence, personal or health issues by writing to the President requesting a leave and stating the beginning and estimated ending dates of the leave and briefly explaining the need. The President will consult with the officers before granting or refusing the request. Members on excused leave are not counted for quorum and may not vote. ~~Members who miss four or more meetings in a semester without having applied for an excused leave~~ Members who miss four or more meetings in a semester without having applied for an excused leave ~~are absent excessively or who take a leave of more than two months' duration~~ may be deemed by the Council to have resigned, and their seats will be filled under the provisions of Article V of the Constitution.