

Technology Committee Meeting

January 24, 2023

DRAFT Meeting notes: [Agenda](#)

Attendees: Ellen Rayz (co-chair), David Kiehl, Chien "Ken" Lin, Nicholas Wang, Jerry Wu, Enrique Velez, Alexander Hosmer, Michele Alaniz, Bo Huot, Dayamudra Dennehy, JR Hall, Cherisa Yarkin, Gerard Layug, Richard Velasquez

2. Agenda Review – alternative meeting date in March	
	Moved by David Yee, 6 in favor, 0 opposed.
11. Canvas Experience	For next time Regarding the Canvas survey, what would the committee like to see? Is there something that would be helpful for the committee to weigh in on/learn?

No	Item	Specifics
1	Remaining 2022 meetings date(s)	Start meeting's recording New members update Welcome back to Classified member Nick Wong!
2	Agenda Review	Additional topics? Voting process, voting members update March 28, 2023 falls on Spring Break, need an alternative meeting date.


		Rollcall procedure – NEW Members self-check-in via list in the Agenda
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Monthly User

- General Library and Learning Resources-Michele Alaniz

No new updates.

		<ul style="list-style-type: none">• Data Governance – Pam Mery, Tom Boegel <p>This project was delayed due to Winter break and the start of the Spring semester. By the next Technology Committee meeting, we hope to share progress toward creating an initial draft proposed description for a technically-focused group to address data governance. The draft will include a proposed structure and name for Technology Committee discussion and input.</p> <p>Workgroups membership</p>
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		<p>bookstore?) Money can be added via a PaperCut account. Currently 10cents bw, 35cents color, will talk with Associated Students about pricing. System needs to be financially self sufficient.</p> <p>Product is PaperCut, vendor is Konica Minolta.</p> <p>Will be rolled out based on people willing to be brought on board, will talk with different Computer Labs about getting set up. Hoping to roll out broadly. Currently library has to print for free when asked by students, this would be great.</p> <p>Will talk about what the initial costs might be, provide revenue to Associated Students if revenues exceed costs. Talk about any groups of students who will be provided with printing funds by the college.</p> <p>Communication plan: put information on web, CityNotes, Guardsman</p>
7	Enterprise Printing for employees	<p>Seeking TC recommendation for solution standardization on Konica Minolta technology.</p> <p>No updates.</p>
8	Standardized Maintenance Dates- Modification and Work Group Update/Tier Update Document	<p>Blackout Maintenance Dates for 22-23 - this remains one of TC's primary goals</p> <p>Received a lot of feedback from payroll, they have a lot of work that happens on a frequent basis. Will get a workable schedule worked out.</p>
9	Technology Acquisition Process	<p>Feedback/Update - sharing the guidance provided to the Student Equity Strategies Committee for prioritizing the CPR technology resource requests</p> <p> DRAFT- TechnologyResourceRequestGuidanceForPriortization_Jan2023.docx</p> <p>After reviewing with Committee, there were no questions or comments on the Draft Technology Resource Request Guidance document.</p> <p>Draft process</p>
10	Computer Labs Work Group	<p>Current number of labs and computers</p> <p>With winter break, did not have chance to meet. Showed computer lab survey questionnaire. No questions or comments. Invitations will be sent out soon.</p>
11	Canvas Experience	<p>Sharing the survey and data (see Jen's report above in Workgroup report section)</p>

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12 Zoom

		<p>Fog has been virtualized, but OS needs to be updated. Initial concern is security. Some functionality will not work as it does currently, once the OS is upgraded.</p> <p>Suggest reaching out to Academic Senate president for interested faculty to get involved in planning for addressing Fog.</p>
15	Students email messaging	<p>Students are not receiving email messages from the College – students may block recipient, some seem to end up in junk folder, A&R using Banner Communication Manager (BCM) .</p> <p>---Notes 1/24/23</p> <p>Have not yet received examples, can take of the agenda for now.</p>