Technology Committee Meeting Notes
November 21, 2023 (agenda)

Attendees: Ellen Rayz, Daniel O'Leary, Cynthia Dewar, Monika Liu, David Yee, Bobbie Ford McComick, Chien "Ken" Lin, Nicholas Wang, Joseph Reyes, Dayamudra Dennehy, JR Hall, Tim Ryan, Robert Lam, Cherisa Yarkin, Micheline Pointious

Summary of Actions Taken and Follow Up items for This Meeting

Agenda Item	Action Taken
2. Previous month's meeting notes review (action item)	DRAFTTechCommNotes-Oct2023.docx Approved for posting.
4. Monthly User Groups Reports and Work Groups Reports - Computer Lab Working Group	Revised.StudentComputerLabsRecom.docx -

3.	Agenda review	Any additional topics?

‹ Banner User Group-Jay Robinson

Communication went to Banner User Group regarding 70+ mandatory upgrades to happen next month; will be coordinated with users including Payroll (5 payrolls in the upcoming month), A&R (Spring registration).

‹ General-Student Affairs – Monika

Postponed due as lead was delayed

‹ General IT- JR Hall (incl Technology Refresh report, and IT Helpdesk transition)
‹ General Library and Learning Resources-Michele Alaniz

Postponed due to absence of lead

‹ General-Office of Online Learning and Educational Technology- (Canvas experience survey results) - Jen Kienzle

4.	Monthly User Groups Reports and Work Groups Reports	Refer to notes (Jen absent)

‹ Facilities/IT - Tim Ryan

Primary focus: new classroom access control, with video, working to integrate. Batmale, Bungalows 600, 700, 800. Board approved some time ago, working with system integrator. Some improvements at Chinatown. For STEAM building have put in rough outline for equipment and technology that will be installed there. Timeline is late Summer/Fall, expect to install standard equipment.

‹ Registration Platform RFP – Ellen

Currently 90% done with putting together requirements. Concurrently, interest in looking at current system and licenses. S 11 Tf1 14.33 76 Tm36 Tm3

improve the student registration experience. Idea is that we may explore the
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		Discussion: Like the idea of point of contact in ITS for a given lab, and also have the departments have a single point of contact. Will adjust: Single point of contact on each side. (and work out keys for labs). Regarding STEAM, one new lab will be coming online. But also a lot of technology. As we add more technology, are we going to be able to service and maintain? Covered by limiting total number of computers and linking to budget? Smart classroom support is where we are struggling, staffing has decreased, we have one person doing AV work; tend to be high maintenance at times. Appreciate the workgroup, a lot of baseline items included. Send feedback to Cynthia. We will review it at the next Technology Committee meeting. ‹ ChatGPT - Dayamudra & other faculty Quick update on AI Working Group, idea of PD with faculty in Spring 2024. Daya organizing a panel for January Flex. Spoke with Bakersfield, their model involves teacher-student pacts which will be explored. Anyone interested in joining the workgroup reach out. Currently library, OLET, faculty and staff, Cornell slides Workgroups membership Workgroups for 2022-23
5.	MFA rollout (multi-factor authentication)	Current status, timeline, strategic direction going forward Developing plan to roll out MFA to Office365 users (all employees). Beginning Spring semester, everyone to register and start using. In

December, pilot with ~60 people, examine the process, get feedback to finalize. E.g., number of times one needs to MFA, time interval, relative to home/school (3 days away, 5 days at college). Slows down a bit, helps become more conscious of security. In Spring, users will be allowed to self-

Several departments require

7. MAC support

Currently soliciting feedback from risk management. Should we consult District legal counsel to make sure we a meeting all our obligations?

Members are invited to provide any additional feedback using the comment feature.