

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT  
ADMINISTRATIVE PROCEDURE MANUAL

Title: SEXUAL ASSAULT AND OTHER ASSAULTS	Number: AP 2.3

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emotional distress.

These written procedures and protocols are designed to ensure victims of domestic violence, dating violence, sexual assault, or stalking receive treatment and information.

“Student” means a person who has gained admission to the District.

“Supportive Measures” means individualized measures offered as appropriate, as reasonably available, without unreasonably burdening the student or the accused, nor for punitive or disciplinary reasons, and without fee or charge to:

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- a list of other available campus resources or appropriate off-campus resources, including but not limited to, the Office of Student Affairs & Wellness, the Counseling Department.
- A description of each of the following procedures:
  - criminal prosecution;
  - civil prosecution (i.e., lawsuit);
  - District investigative and/or disciplinary procedures, both student and employee;
  - modification of class schedules;
  - tutoring, if necessary.
  - Alternative dispute resolution;
  - Alternative housing assignments; and
  - Academic assistance alternatives.
- I9.96Tm [(I7 9.T0 Td ( )Tj /TT2 1 Tf IPp126 596.77>BDC )ylesI7 9w 13.6 0 65 Tc -0.001 Tw 12

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did not take reasonable steps to ascertain whether the victim affirmatively consented. It shall further not be an excuse that the respondent believed the victim consented because the victim was asleep, incapacitated due to inebriation, or unable to communicate.

**Disciplinary Proceedings:**

Disciplinary proceedings against a student or employee perpetrator will be conducted through the Office of Student Affairs & Wellness or the Human Resources Office, respectively, as applicable. Employees, students, or other persons acting on behalf of the District who engage in unlawful discrimination and/or retaliation as defined in this policy or by state or federal law may be subject to discipline, up to and including discharge, expulsion, or termination. ~~Note:~~ the District presumes that the respondent is not responsible for the alleged sex discrimination until a determination is made at the conclusion of its grievance procedures.

**Confidentiality:**

The District shall endeavor to maintain the identity of any alleged victim or witness of domestic violence, dating violence, sexual assault, or stalking on District property, as defined above, in confidence unless the alleged victim or witness specifically waives that right to confidentiality. All inquiries from reporters or other media representatives about alleged domestic violence, dating violence, sexual assaults, or stalking on District property shall be referred to the District's Office of Governmental Affairs & Public Information, which shall work with the San Francisco Community College District Police Department to ensure that all confidentiality rights are maintained.

**Reporting of Possible Criminal Violation to the District Attorney:**

If the finding of an investigation is that a sexual or other assault pursuant to this Administrative Procedure has occurred, the District shall submit the investigation report to the County of San Francisco Office of the District Attorney for review and action. The Compliance Officer and other District employees will work cooperatively with the City of San Francisco Police Department and the District Attorney. In addition, the District may report an incident to the San Francisco Police Department prior to completion of an investigation

**Annual Security Report:**

The Annual Security Report will include a statement regarding the District's programs to prevent sex offenses and procedures that should be followed after a sex offense occurs. The statement must include the following:

- The crime statistics related to sexual assault;
- A statement of policies concerning security of and access to campus facilities

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